

- (3) Materiel in Supply Condition Code L to contractors.
- (4) Issues required by national emergency or natural disasters.
- (5) Shipments of ammunition requiring special controls.
- (6) Shipments to contractors for special testing.

b. Exception data will normally be limited to the following:

(1) Non-NSN requirements which exceed the stock **or** part number field and/or **require** additional information.

(2) **Non-NSN** lumber products and other commodities identified and ordered by description only.

(3) Authorization/ identification for items when such requirement is imposed by the ICP or by the parent Service **or** the requisitioning activity.

(4) NSN items in **FSCs** 5510, 5520, and 5530 requiring specification data; such as, species and/or grade.

(5) NSN requirements needing additional identifying information; for **example**, requisitions initially rejected with Status Code CG or CJ.

(6) Requisitions for the Navy's LEVEL 1/ **SUBSAFE** program and nuclear reactor plant materials.

(7) NSN items **for** chemicals for boiler water and feedwater analysis.

(8) Requisitions used to establish a registered user with the ICP in a **PICA/SICA** situation.

(9) Requisitions for Marine Corps **PWR** or **Pre-Positioning Ships** Program.

2. Commanders will approve, or delegate in writing to specific personnel to approve, the submission of exception data requisitions.

**C. PREPARATION OF NOT MISSION CAPABLE SUPPLY AND ANTICIPATED NOT MISSION CAPABLE SUPPLY REQUISITIONS**

1. NMCS is a materiel condition indicating that systems and equipment are not capable of performing any of their assigned missions because of maintenance work stoppage due to a supply shortage (DoDI 7730.25 (reference (j) ) ) . Individual Service condition reporting systems (e. g., Air Force MICAP, Navy CASREP) may require the same qualifying criteria as NMCS but do not automatically generate NMCS requisitions.

2. **Expedited** Handling Signal 999

a. PDs 01-03, requisitions for items causing mission-essential systems and equipment to be NMCS, will be prepared to contain code 999 in rp 62-64 in lieu of the RDD. Code 999 will provide identification of documents related to critical items and requiring expedited handling. When entered into requisitions, code 999 will be perpetuated on MROS and DD Forms 1348 -1/1348-1A. This procedure applies only to materiel being shipped to U.S. Forces OCONUS and to Forces alerted for deployment within 30 days of the date of the requisition for materiel involved.

b. Code 999 will be used to identify the need for expedited handling only when the conditions specified below are met. (The Commanding Officer of the requisitioning activity will either personally review, or delegate in writing to specific personnel the authority to review, all requisitions identified" for expedited handling to certify compliance with prescribed criteria. )

(1) The requisitioning unit must possess F/AD 1, II, or III and

(2) the items or equipment required are causing mission-essential systems or equipment to be incapable of performing any of their assigned missions (NMCS) or

(3) the items or equipment required have been identified during maintenance or testing as necessary to prevent mission-essential system or equipment from being unable to perform assigned operational missions or tasks within 5 days of the date of the requisition.

3. Expedited handling signal 999 does not apply to FMS and MAP Grant Aid requisitions.

4. DIs AF1, AF2, and AF3 and AT\_ followup inquiries will be submitted only under the following criteria:

a. Status data is not onhand to indicate a delay in receipt of materiel beyond the SDD or RDD (not applicable to followup inquiries requesting improvement in ESDs) .

b. The UMMIPS order and shipping time standard for receipt of materiel has elapsed for requisitions on which status had not been requested.

c. Timeframes for submission of followups:

(1) For PD 01-08 demands - only after expiration of at least 3 days from date of the requisition or transaction date of the latest supply status.

(2) For PD 09-15 demands - only after expiration of at least 7 days from date of the requisition or transaction date of the latest supply status.

5. Followups will be submitted to the supply source to which the requisition was submitted, except when supply status has been received indicating that another activity is responsible for processing the demand . When supply status has been received, the followup will be directed to the activity indicated as currently processing the requisition (i.e., "last known SOS") .

6. Activities initiating followup documents will take into consideration the fact that the supply source may not have a record of having received the original requisition. When no positive supply status has been received and no previous cancellation request (DI AC\_) has been submitted, the requisitioner or other authorized activity may follow up only with the appropriate document from the DI AT\_ series. Such DI AT\_ series documents will contain the same character in the third position of the DI as the original requisition and will be submitted under media and other rules applicable to such requisitions. The AT\_ series of followups will be treated as requisitions if supply sources have no record of the original requisitions. Duplicate document number edits by supply sources will preclude duplicate processing and shipment if the original requisition is subsequently received by the supply source.

7. When positive supply status has been received, the requisitioner or other authorized activity may use any type of followup, subject to restrictions contained elsewhere in this manual.

## CH 6

DoD 4000.25-1-M

8. Supply sources may follow up on a shipping activity, with the exception of followups requesting improvement in ESDS, utilizing the MRO format with DI AF6.

9. DI AK\_f followups may be submitted 10 days, after submission of the original DI AC\_ cancellation request if no acknowledgment of receipt of the DI AC\_ is received. If status is not received within 10 succeeding days, another AK\_ f followup may be submitted. If status is received acknowledging receipt of DI AC\_ or AK\_ documents, no further f followup may be submitted until 30 days af ter receipt of last status.

### N. RESERVED

### O. REQUEST FOR SUPPLY ASSISTANCE

1. Requests for supply assistance may be initiated to the supply source on previously submitted PD 01-08 requisitions as shown in appendix All. Authority to originate a supply assistance request will be prescribed in S/A regulations. The first line in the body of narrative messages will contain the words "Supply Assistance Request. " Supply assistance includes status of requisitions, timely support of requirements, item substitutability and interchangeability, release of cancellation of backordered requisitions, diversion of materiel shipments, etc. A request for assistance may be accomplished by electronic ~~mail~~ (computer--DDN), message, letter, or telephone to the appropriate supply source. Telephone requests should not exceed seven lines; however, the limitation of items will be determined by the supply source ability to record the items and initiate timely responses. Replies to supply assistance requests will include an information copy to each addressee included in the incoming request.

2. The request should not be generated until supply status indicating open status has been received.

### P. RESERVED

### Q. CANCELLATION OF REQUISITIONS

1. Cancellation of requisitions may be initiated by the requisitioner, the SUPADD, the activity designated by the entry in rp 54, S/A headquarters, or by authorized command elements. If cancellations are initiated by other than the requisitioner, the responsibility for advising other interested activities of this action is vested in the activity having initiated the cancellation. Cancellation requests can be